

# JUST IN CASE

## PERSONAL EMERGENCY PLAN



Black Butte  
Ranch®  
THERE IS A PLACE

### EMERGENCY LEVELS

LEVEL

0

NO EMERGENCY

#### LEVEL 0: FYI

**There is no emergency.** BBR Police and Fire Departments provide emergency services during an emergency. Ranch management implement the Emergency Plan.

LEVEL

1

GET READY

#### LEVEL 1: BE READY

Be aware of **possible danger** in the area. Monitor emergency services websites and news outlets. Gather important documents, electronics and pet supplies. Move persons with special needs, pets and livestock to safe location. Prepare to evacuate.

LEVEL

2

GET SET

#### LEVEL 2: GET SET

**Significant danger** in the area. Evacuate to a safe location as conditions could change rapidly. Ranch services will be limited. This might be the only notice you receive.

LEVEL

3

GO NOW!

#### LEVEL 3: GO NOW

**Danger is imminent.** Evacuate now. DO NOT gather belongings or try to protect your home. All Ranch facilities will close immediately, and residents and guests will be asked to leave. Search and Rescue personnel will go door to door to evacuate the Ranch. Fire and Police will post signs for evacuation routes. Owners and guests will be allowed back to the Ranch only after the emergency is over. (Keep your ID with you.)

### INFORMATION SOURCES

WEBSITE <https://bbr-or.com/emergency>

BBR EMAIL UPDATES <https://bbr-or.com/newsletter>

BBR MOBILE APP <https://bbr-or.com/app>

TV CHANNEL 3 Bend Broadband Cable Ch 3

(On Ranch only and digital signage at outlets)

EMERGENCY INFORMATION MESSAGE 541-595-1502

DESCHUTES CO. TEXT ALERTS Text "BBRALERTS" to 888777

PERSONAL EMERGENCY 9-1-1

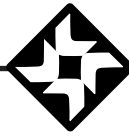
### PERSONAL EMERGENCY PLAN

- An emergency plan should include the following:
- Choose a location on the Ranch to meet if you become separated during your stay
- Know the name and # of a family friend or relative to call and check in with if you become separated
- Tape a list to the door with a copy of this form and the name and phone # where you can be reached
- Know your BBR street address, lot #, phone #
- Know your family's cell phone numbers. Keep phones charged and with you at all times. Keep a charger handy
- Place records, checkbooks, wallets, electronics, passports, addresses and important papers in a container where they can be easily retrieved
- Take a photo/video of things left behind
- Put vital medications in a portable case
- Gather pets and their necessities
- Pack clothing and toiletries

### EMERGENCY HOME PREPARATION

If time permits, take these steps to secure a home:

- Tape a list to the door with a copy of this form and the name and phone # where you can be reached
- Tie a white towel to the front door to show you have left
- Close and lock doors and windows. Close interior doors
- Move drapes and flammable furniture away from windows. Close metal/non-fabric blinds, screens on
- Minimize smoke infiltration: close/cover exterior attic or eave vents with plywood, metal, wet towels or blankets
- Shut gas off at meter. Turn off pilot lights
- Leave the electricity on
- Connect hoses to all spigots
- Place a sprinkler on your roof, but do not turn it on until the fire's arrival is imminent
- Leave vehicles in the garage facing out, windows closed, gas tank full, unlocked, keys in the ignition.
- Have the car packed with necessities, and irreplaceable items. (Photos, albums, diaries, coin or stamp collections, paintings) so that you know ahead of time what you will take as you leave. (Replaceable items that are covered by fire insurance are not normally on a priority list.)
- Close the garage windows and the main door and leave the garage door unlocked. Evacuate in a timely manner when advised to
- Tell a family friend or relative you are leaving and where you are going. Check in with the Red Cross Safe and Well program.



## PERSONAL EMERGENCY PLAN

*Fill out and copy this page for reference.*

BBR Lot # \_\_\_\_\_

BBR Street Address  
\_\_\_\_\_

BBR Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Name of Off-Ranch rendezvous site / person  
\_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Name of Friend/Relative in case of separation  
\_\_\_\_\_

Phone \_\_\_\_\_

## MEDICATIONS

Name \_\_\_\_\_ Rx \_\_\_\_\_

Name \_\_\_\_\_ Rx \_\_\_\_\_

Name \_\_\_\_\_ Rx \_\_\_\_\_

Name \_\_\_\_\_ Rx \_\_\_\_\_

## PETS

*Have a Pet Friendly Place to Stay. Many emergency shelters don't accept pets. Know their favorite hiding places.*

Pet's Name  
\_\_\_\_\_

Description  
\_\_\_\_\_

Carrier/Leash  
\_\_\_\_\_

Food / Bowls / Medication  
\_\_\_\_\_

## 8 P'S FOR EVACUATION

*Place in a portable container if applicable*

- People
  - Pets
  - Personal Computer (Electronics, Backups, Chargers)
  - Prescriptions
  - Paperwork (Passport, Business Records, Checkbook Address Files / Phone #s, Passwords)
  - Pictures
  - Phone (Cell and Charger)
  - Plastic (Credit/Bank Cards, Cash)
- PLUS...
- Irreplaceable Items, Jewelry
  - Photos of Things left Behind
  - Clothing and Toiletries

\_\_\_\_\_

## NOTES FOR FIREFIGHTERS

*Fill out and place on outside door when evacuating.*

Family Name  
\_\_\_\_\_

Phone Number Where we can be Reached  
\_\_\_\_\_

Phone Number of Friend/Relative  
\_\_\_\_\_

Propane Tank Location  
\_\_\_\_\_

Pressurized Tank Location  
\_\_\_\_\_

Unusual Wiring system  
\_\_\_\_\_

Flammable /Hazardous Materials  
\_\_\_\_\_

\_\_\_\_\_